

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF SUNNYBROOK HEALTH SCIENCES CENTRE (SHSC) HELD ON WEDNESDAY, MARCH 4, 2015 AT 3:00 P.M. IN THE ELIZABETH TORY BOARD ROOM M6-120.**

**Chair:** Mr. David Agnew

**Directors:**

Mr. S. Beatty	Dr. S. Belo	Dr. J. Bodley
Mr. P. Crawley	Mr. S. Diamond	Mr. T. Flynn
Dr. J. Gilbert	Mr. B. Goldring	Ms. P. Griffith-Jones (phone)
Ms. H. Hayward	Ms. E. Martin	Dr. B. McLellan
Ms. M. Ng	Ms. S. Scace	Ms. H. Short
Ms. R. Taggar	Mr. S. Tile	Dr. T. Young

**Regrets:**

Sr. Sue Elwyn, SSJD  
Mr. W. Squibb

**By Invitation:** (in addition to members of the public)

Dr. J. Dellandrea	Dr. C. DuHamel	Ms. T. Hueper
Dr. M. Julius	Mr. S. Marafioti	Mr. M. Moffat
Ms. M. Reddick	Ms. C. Rosebrugh	Dr. A. Smith
Mr. M. Young		

**1.0 CALL TO ORDER – OPEN SESSION**

Mr. Agnew, Chair, noting a quorum present, called the meeting of the Sunnybrook Board of Directors to order at 3:00 p.m.

**1.1 APPROVAL OF AGENDA**

The Chair requested approval of the agenda as pre-circulated. So moved by Mr. Tile and seconded by Ms. Scace.

**The Agenda was approved as circulated.**

**1.2 APPROVAL OF MINUTES**

**Minutes of Meeting of SHSC Board – February 4, 2015**

Mr. Agnew requested approval of the minutes of the meeting of the Sunnybrook Board of Directors held on February 4, 2015. A copy of the minutes was pre-circulated and appended to the agenda package.

**MOTION: Upon MOTION duly made by Mr. Goldring and SECONDED by Ms. Ng, IT WAS RESOLVED THAT the Minutes of the meeting of the Board of Directors of Sunnybrook Health Sciences Centre held on Wednesday, February 4, 2015 be hereby approved as pre-circulated.**

**CARRIED.**

## **2.0 REPORT OF CHAIR**

No written report at this time.

## **3.0 REPORT OF THE CEO**

### **3.1 MARCH REPORT**

A copy of the March CEO Report was pre-circulated and appended to the agenda package for information.

Dr. McLellan referenced the following from his March report.

- Emergency Medical Assistance Team (EMAT): EMAT is working in collaboration with the hospital and the Ministry of Health and Long Term Care to offer Ebola preparedness workshops to hospitals and EMS agencies throughout the province. Courses are available based on the designation level of the participating organization. This is a very high profile and value add activity for EMAT and for Sunnybrook.
- MyChart: The number of organizations using MyChart continues to grow. New partnerships have been developed with Dialysis Management Clinics Inc., the Canadian Mental Health Association, Mackenzie Health Hospital, Mount Sinai Hospital, CML, William Osler Health System, Headwaters Health Care Centre as well as the University of Ottawa Heart Institute and the Central West Community Care Access Centre.

Dr. McLellan indicated that he would be pleased to answer questions on any other matters coming out of his written report.

The Chair thanked Dr. McLellan for his report and opened the floor for questions.

## **BOARD BUSINESS**

### **4.0 EDUCATIONAL PRESENTATION:**

#### **4.1 TRANSFORMING INTER-PROFESSIONAL CARE & ORGANIZATIONAL PERFORMANCE THROUGH BEST PRACTICE IMPLEMENTATION – Tracey DasGupta**

Ms. Taggar introduced Tracey DasGupta, Director of Inter-Professional Practice. Ms. DasGupta was invited to present on 'Best Practice Implementation'. A copy of her slide presentation was pre-circulated and appended to the agenda package.

Ms. DasGupta outlined the team's vision and provided highlights of best practices within the inter-professional care team. She presented examples of how the implementation of best practice supports the improvement of patient outcomes and organizational performance and commented that the person-centred care component is integrated as part of the work of each best practice. Person-Centred Care aims to always seek and embed the voice of the patient and using a person-centred approach, staff screen patients for pain at least once a shift, where relevant. Patients who report pain will promptly receive a pain assessment using standardized clinical measures. The vision of the Quality Dying Initiative is to ensure that dying patients and their families receive the highest quality of care. Ms. DasGupta commented that implementation of strategies to support this vision include a new End of Life Policy. She also provided an overview of best practices being implemented for falls risk reduction to assess and mitigate falls risk; vascular access; and pressure ulcer prevention to screen and assess all patients for risk of pressure ulcers.

Ms. DasGupta then presented an overview on the sustainability of the best practice initiatives through the identification of champions. Ms. DasGupta noted that there are 100 inter-professional champions who develop knowledge and skill, build capacity and develop leaders. Champions receive education & support to understand data and are enabled to share information to enhance patient care outcomes. The Best Practice Dashboard is a user friendly tool for front line staff to review best practice performance data and general local improvement plans. It builds front line capacity of champions for quality and patient care improvement and enhances organizational understanding of Quality Improvement Plan.

The Chair thanked Ms. DasGupta for her presentation and opened the floor for questions.

## 5.0 DECISION ITEMS:

### 5.1 MEDICAL ADVISORY COMMITTEE

Dr. Belo reported that the Medical Advisory Committee met on February 10, 2015 and a copy of the MAC Report was pre-circulated and appended to the agenda package for information.

#### 5.1.1 Credentials - February 2015

A copy of the February appointment list was pre-circulated and appended to the agenda package.

On behalf of the Medical Advisory Committee, Dr. Belo requested a motion for the approval of the appointments as recommended by the Credentials Committee at their meeting held on February 3, 2015. So moved by Mr. Beatty and seconded by Ms. Martin.

The Chair opened the floor for questions, following which he called the question on the motion to accept and approve the following appointments as brought forward by the Medical Advisory Committee.

### ACTIVE/ACTIVE PROVISIONAL APPLICATIONS

- none

### OTHER APPLICATIONS

EMERGENCY SERVICES	
<b>Dr. Ryan Clark</b>	Clinical Associate Renewable Without admitting privileges Effective: January 1, 2015 to December 31, 2015  <b>Preamble:</b> This is a <u>new position</u> . Dr. Clark will work in the Emergency Department as well as support base hospital function.
FAMILY AND COMMUNITY MEDICINE	
<b>Dr. Irene Ying</b>	Clinical Associate Renewable Without admitting privileges Effective: January 15, 2015 to January 14, 2016  <b>Preamble:</b> This is a <u>Clinical Associate Renewal application</u> . Dr. Ying has been a Clinical Associate since July 15, 2013.

<b>OBSTETRICS AND GYNECOLOGY</b>	
<b>Dr. Helen MacKay</b>	Consultant Staff Without admitting privileges Effective: February 1, 2015
<b>OTOLARYNGOLOGY, HEAD &amp; NECK SURGERY</b>	
<b>Dr. Thileep Kandasamy</b>	Clinical Associate Renewal With admitting privileges Effective: February 1, 2015 to January 31, 2016  <b>Preamble:</b> This is a <u>Clinical Associate Renewal application</u> . Dr. Kandasamy has been a Clinical Associate at Sunnybrook since February 1, 2014.
<b>RADIATION ONCOLOGY</b>	
<b>Dr. James Drake</b> <b>Dr. Michael Temple</b> <b>Dr. Joao Amaral</b>	Courtesy Staff Without admitting privileges Effective: January 17, 2015  <b>Preamble:</b> The appointment is requested for scientific collaboration in which these physicians will treat/research pediatric HIFU patients from SickKids Hospital at the MR-HIFU unit located in T-basement. The expected number of patients is 20. The clinical practice for Drs. Drake, Temple and Amaral is located at SickKids Hospital. Only the treatment is to be performed at Sunnybrook Hospital.
<b>SURGERY</b>	
<b>Dr. Frances Fung</b>	Clinical Associate Renewable Division: General Surgery With admitting privileges Effective: February 8, 2015 to February 7, 2016  <b>Preamble:</b> This is a <u>Clinical Associate Renewal application</u> . Dr. Fung has been a Clinical Associate at Sunnybrook since February 2013.
<b>Dr. Glykeria Martou</b>	Clinical Associate one year Division: Plastic Surgery With admitting privileges <b>Effective:</b> March 10, 2015 to March 9, 2016  <b>Preamble:</b> This is a <u>replacement position to cover Dr. Laura Snell's maternity leave</u> .

## CHANGE OF STATUS

DEPARTMENT OF FAMILY AND COMMUNITY MEDICINE	
<b>Dr. Paolo Mazzotta</b>	<b>From:</b> Active Staff <b>To:</b> Courtesy Staff <b>Effective:</b> January 1, 2015  <b>Preamble:</b> Dr. Mazzotta's primary appointment will be at Mt Sinai Hospital. He plans to be involved in primary care - palliative care collaboration and developing models of improved palliative care in the community. He will be working with Dr. Jocelyn Charles on this initiative.
<b>Dr. Hyon Kim</b>	<b>From:</b> Active Provisional Staff <b>To:</b> Courtesy Staff <b>Effective:</b> December 31, 2014  <b>Preamble:</b> Dr. Kim will not have any clinical responsibilities. She will continue teaching at both the undergraduate and post-graduate levels in the Dept. of Family and Community Medicine at Sunnybrook.
DEPARTMENT OF RADIATION ONCOLOGY	
<b>Dr. Gillian Thomas</b>	<b>From:</b> Active Staff <b>To:</b> Honorary Staff <b>Effective:</b> January 1, 2015  <b>Preamble:</b> Dr. Thomas will retire from clinical practice at Odette Cancer Centre at the end of December 2014. She plans to continue with academic work and wishes to remain affiliated with Sunnybrook. The Dept. Chief supports granting of Honorary staff appointment to Dr. Thomas.

## TEMPORARY PRIVILEGES

**With the approval of the EVP & Chief Medical Executive, the following individuals were granted temporary privileges**

ANESTHESIA	
<b>Dr. Joost de Ruiter</b>	Without admitting privileges Effective: January 14, 2015 to March 15, 2015  <b>Preamble:</b> Application for Courtesy Staff is in process.
EMERGENCY SERVICES	
<b>Dr. Laurie Morrison</b>	Without admitting privileges Effective: January 18, 2015 to April 17, 2015  <b>Preamble:</b> Application for Courtesy Staff is in process.

FAMILY AND COMMUNITY MEDICINE	
Dr. Irene Ying	Without admitting privileges Effective: January 15, 2015 to February 4, 2015 <b>Preamble:</b> Application for Clinical Associate Renewal is in process.
MEDICAL IMAGING	
Dr. Chinthaka (Chris) Heyn	Without admitting privileges Effective: January 9, 2015 to April 8, 2015 <b>Preamble:</b> Temporary privileges were granted for locum coverage to address staffing need.
OBSTETRICS AND GYNECOLOGY	
Dr. Tiao V. Kattygnarath	Division: Gynecology Without admitting privileges Effective: January 30, 2015 to March 2, 2015 <b>Preamble:</b> Temporary privileges were granted to allow for a period of observed practice to allow the Dept. Chief to make a decision about requesting longer term staff privileges.

#### ONE DAY TEMPORARY PRIVILEGES

DEPARTMENT OF DENTISTRY	
Dr. Eszter Somogyi-Ganss	<b>For:</b> January 22, 2015 only <b>Preamble:</b> One day temporary privileges were granted to allow Dr. Somogyi-Ganss to attend a planning clinic of the Craniofacial Prosthetics Unit at Sunnybrook.

**MOTION:** Upon MOTION duly made by Mr. Beatty and **SECONDED** by Ms. Martin, IT WAS **RESOLVED THAT** the Board of Directors of Sunnybrook Health Sciences Centre hereby accept and approve the above noted appointments as recommended by the Medical Advisory Committee.

**CARRIED.**

#### CONSENT AGENDA

##### 6.0 REPORT OF COMMITTEES

##### 6.6 GOVERNANCE & NOMINATING COMMITTEE

The Governance & Nominating Committee met on February 25, 2015. A copy of the Summary Report was pre-circulated and appended to the agenda package for information.

The Governance & Nominating Committee discussed and reviewed the following:

- Principles to guide future Board recruitment
- Current orientation process for new board members
- Annual Board Evaluation
- Term Limits for Board Committee Chairs

## **7.0 INFORMATION ITEMS**

The following information items were received and appended to the Agenda package.

- 7.1 Media Reports
- 7.2 Speaker Series on Depression – March 23, 2015

## **8.0 OTHER BUSINESS**

### **8.1 POST MEETING EVALUATION FORM**

The Chair reminded Board members to complete the post meeting evaluation form appended to the agenda package.

## **9.0 NEXT MEETING**

The next meeting of the Board of Directors of Sunnybrook Health Sciences Centre is scheduled to take place on Wednesday, April 15, 2015 at 3:00 p.m. in the Elizabeth Tory Board Room, M6-120.

## **10.0 TERMINATION OF MEETING**

There being no further business, the Chair called for a motion to terminate the open session of the Sunnybrook Board of Directors at 3:45 p.m. So moved by Ms. Hayward and seconded by Ms. Martin.

**MEETING TERMINATED.**

**Minutes approved by the Board of Directors, April 15, 2015**

*David Agnew*

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David Agnew, Chair

*Trudy Hueper*

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Trudy Hueper, Secretary