

MINUTES OF THE VIRTUAL MEETING OF THE BOARD OF DIRECTORS OF SUNNYBROOK HEALTH SCIENCES CENTRE (SHSC) HELD ON WEDNESDAY, MAY 13, 2020 AT 8:00 A.M.

Chair: Mr. Tom Flynn

Directors:

Ms. C. Annett
Mr. S. Diamond
Ms. H. Hayward
Dr. G. Papia
Dr. S. Spadafora
Ms. M. Tory

Mr. S. Beatty
Ms. D. Duncan
Ms. L. Mantia
Ms. H. Short
Ms. R. Taggar
Mr. G. Weston

Mr. R. Davloor
Dr. S. Grigoriadis
Sr. Anne Norman
Dr. A. Smith
Mr. S. Tile
Dr. A. Zaltz

Regrets: Mr. D. Lang

By Invitation:

Dr. D. Cass
Ms. T. Hueper
Mr. S. Marafioti
Ms. K. Winter

Dr. J. Dellandrea
Mr. D. Gerson
Ms. C. Rosebrugh
Mr. M. Young

Mr. C. DuHamel
Dr. K. Hynynen
Ms. A. Welch
Dr. A. Zaretsky

1.0 CALL TO ORDER – OPEN SESSION

Mr. Flynn, Chair, noting a quorum present, called the virtual meeting of the Sunnybrook Board of Directors to order at 8:00 a.m.

1.1 CHAIR'S REMARKS

Mr. Flynn, and on behalf of all Directors, opened the virtual meeting of the Board of Directors of Sunnybrook Health Sciences Centre with a huge thank you to Dr. Smith and his Senior Leadership Team for all that they are doing on a daily basis responding to COVID-19 both at the Sunnybrook level and also at the system level. The Chair also re-confirmed that, given the extremely busy schedules of the senior leadership team as they focus on COVID-19, the usual May Strategic Planning Session will be deferred until a later date..

1.2 APPROVAL OF AGENDA

The Chair requested approval of the agenda as pre-circulated. So moved by Sister Anne and seconded by Ms. Hayward.

The Agenda was approved as circulated.

2.0 CEO REPORT

MAY REPORT

In lieu of the regular CEO Report, a copy of the 'President's Message' was pre-circulated and appended to the agenda portfolio for information.

Dr. Smith, referencing the front page of the Toronto Star on May 2nd, commented that it was encouraging to see the positive reaction from the community. Featured on the front page were Dr. Shady Ashamalla, Surgical Oncologist and Head of the Division of General Surgery; Daria Gefrerer, Nurse Practitioner who oversees Sunnybrook's COVID-19 Assessment Centre and Ray Joseph, Supply/Equipment Supervisor for Sunnybrook's Emergency Department and the Trauma Centre.

Sunnybrook Cases & Testing: As of May 11th, 5,759 were tested with a total number of 280 (5%) confirmed cases. Dr. Smith commented that the Hospital has strategically concentrated on Sunnybrook staff, testing 2,429 (42%) and reported that 1 out of 20 tested turned out to be COVID positive.

3.0 CONSENT AGENDA

The Chair noted the following items under the Consent agenda requiring Board approval.

3.1 Minutes of Meeting of SHSC Board – April 8, 2020

MOTION: Upon MOTION duly made by Ms. Tory and SECONDED by Ms. Short, IT WAS RESOLVED THAT the Minutes of the meeting of the Board of Directors of Sunnybrook Health Sciences Centre held on Wednesday, April 8, 2020 be hereby approved as pre-circulated.

CARRIED.

4.2 MEDICAL ADVISORY COMMITTEE REPORT

Dr. Zaltz presented the summary report on behalf of the Medical Advisory Committee. The MAC met in April 14, 2020. A copy of the report was pre-circulated and appended to the agenda portfolio.

At its April meeting the MAC reviewed the following:

- Critical Incident Reporting: There were no new critical incidents reported.
- Credentials Committee: The Credentials List of April 1, 2020 was approved by the MAC for submission to the Board.
- Medical Directive: The MAC approved a revised Medical Directive to delegate decision making around hydration cut-off times to the OR PCM.
- Clinical Approval for Volatile Sedation: The Chief of the Dept. of Critical Care Medicine addressed the MAC re. the worldwide shortage of intravenous sedation agents that is used for critical care sedation. The department, with the support of the hospital leadership, is looking to purchase new technology for using volatile anaesthetic agents for sedation in the intensive care environment. The MAC supported the proposed plan to use volatile sedation to address the expected shortage.
- Automatic Therapeutic Substitution associated with COVID-19: The MAC approved a motion permitting the Director of Pharmacy and the Medical Director of Quality and Patient Safety to approve urgent automatic therapeutic substitutions without prior approval of P&T and MAC as necessary. The motion is valid for six months only, until October 14, 2020.
- Transfusion Medicine Terms of Reference: The MAC approved the revised Terms of Reference for the Transfusion Medicine Committee.
- COVID-19 Update: The MAC received an update from all Department Chiefs and Program Chiefs on the impact that COVID-19 has on the clinical operations. Members voiced concern about the impact of delayed care on non-COVID patients and the significant backlog that would need to be addressed post COVID.
- Honours and Awards: Dr. L. Gien, Department of Obstetrics and Gynecology, is the recipient of the 2019 Dorothy Borsook award for excellence in research.
- Status of Five-Year Reviews and Search Committees: Medical leadership searches presently underway include:
 - Chief of Department of Anesthesia
 - Chief of Department of Dental and Maxillofacial Sciences
 - Chief of Department of Schulich Heart Program

CREDENTIALS – April 2020

A copy of the April 2020 appointment lists was pre-circulated and appended to the agenda portfolio.

On behalf of the Medical Advisory Committee, Dr. Zaltz requested a motion for the approval and affirmation of the appointments as recommended by the Credentials Committee.

So moved by Ms. Tory and seconded by Ms. Short.

MOTION: Upon MOTION duly made by Ms. Tory and SECONDED by Ms. Short, IT WAS RESOLVED THAT the Board of Directors of Sunnybrook Health Sciences Centre hereby accept and approve the above noted appointments for April 2020 as recommended by the Medical Advisory Committee.

CARRIED.

4.0 COMMITTEE REPORTS

4.1 FINANCE AND COMMON AUDIT COMMITTEE

The Finance and Common Audit Committee met on April 27, 2020. A copy of the Summary Report was pre-circulated and appended to the agenda portfolio for information.

F&CA Meeting Planner to September: The Committee Chair outlined plans for FCA meetings up to September 2020 given the COVID environment and other issues. It was noted that, although there is the option of an extension for year-end reporting to the Ministry, Management was in favour of completing the audit and maintaining, as far as possible, the normal Ministry submission timelines.

Financial Statements: The Board reviewed the financial statements for the 12 month ending March 31, 2020 as presented by the Finance and Common Audit Committee. A copy of the financial statements was pre-circulated and appended to the agenda portfolio for information and review.

The F&CA received a report from the CFO on the results for FY2019/20. In her report to the F&CA, the CFO commented on the difference between the mid-year forecast vs. actual results and highlighted various matters that impacted the final outcome, the most significant of which was COVID-19. The F&CA also noted that substantial work had been undertaken with the Ministry in an effort to reconcile and settle Sunnybrook's completed capital projects, which resulted in a change in estimates at year-end.

5.0 NEXT MEETING

The next meeting of the Board of Directors of Sunnybrook Health Sciences Centre is scheduled to take place on Monday, June 8, 2020 at 3:00 p.m.

6.0 TERMINATION OF MEETING

There being no further business, the Chair called for a motion to terminate the open session of the Sunnybrook Board of Directors at 8:25 a.m. So moved by Ms. Tory and seconded by Sister Anne.

MEETING TERMINATED.

Tom Flynn

Thomas E. Flynn, Chair

Trudy Hueper

Trudy Hueper, Secretary