

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF SUNNYBROOK HEALTH SCIENCES CENTRE (SHSC) HELD ON WEDNESDAY, MAY 16, 2018 AT 8:00 A.M. IN THE ELIZABETH TORY BOARD ROOM, M6-120, SUNNYBROOK CAMPUS.

Chair: Mr. Blake Goldring

Directors:

Mr. S. Beatty
Mr. R. Davloor
Mr. T. Flynn
Ms. L. Mantia
Dr. A. Smith
Mr. S. Tile

Dr. J. Bodley
Mr. S. Diamond
Ms. H. Hayward
Sr. Anne Norman
Dr. S. Symons
Ms. M. Tory

Dr. J. Charles
Ms. D. Duncan
Mr. D. Lang
Ms. H. Short
Ms. R. Taggar
Dr. T. Young

By Invitation: (in addition to members of the public)

Dr. D. Cass
Ms. T. Hueper
Mr. M. Moffat
Ms. P. Ross
Dr. A. Zaretsky

Dr. J. Dellandrea
Dr. M. Julius
Ms. M. Reddick
Ms. A. Welch

Dr. C. DuHamel
Mr. S. Marafioti
Ms. C. Rosebrugh
Mr. M. Young

1.0 CALL TO ORDER – OPEN SESSION

Mr. Goldring, Chair, noting a quorum present, called the meeting of the Sunnybrook Board of Directors to order at 8:00 a.m.

1.1 APPROVAL OF AGENDA

The Chair requested approval of the agenda as pre-circulated. So moved by Ms. Hayward and seconded by Mr. Beatty.

The Agenda was approved as circulated.

1.2 APPROVAL OF MINUTES

Minutes of Meeting of SHSC Board – April 11, 2018

Mr. Goldring requested approval of the minutes of the meeting of the Sunnybrook Board of Directors held on Wednesday, April 11, 2018. A copy of the minutes was pre-circulated and appended to the agenda portfolio.

MOTION: Upon MOTION duly made by Ms. Mantia and SECONDED by Mr. Flynn, IT WAS RESOLVED THAT the Minutes of the meeting of the Board of Directors of Sunnybrook Health Sciences Centre held on Wednesday, April 11, 2018 be hereby approved as pre-circulated.

CARRIED.

2.0 REPORT OF THE CHAIR

The Chair presented the following updates:

- In light of the Board Strategy Session scheduled to follow the Board meeting, Mr. Goldring recommended that the In-Camera “Board Only” session be moved to the end of the Strategy Session. All concurred with this recommendation.
- Viet Nam News: A copy of the Viet Nam News, ‘The National English Language Daily’ was pre-circulated and appended to the agenda package for information. The article was published by the Vietnam News Agency reporting that “City hospitals need more patients to cover costs”. This is in contrast to hospitals in Canada.
- The Sisterhood is opening its doors to the public through participating in ‘Doors Open Toronto 2018’. The Dates are May 26 and May 27 from 10 a.m. to 3:30 p.m. As a special feature, Sister Anne will be presenting a half hour Violin & Piano recital at 2 p.m. and again at 3 p.m. on May 27. All are welcome to attend. An e-mail with full details will be send to the Board.

3.0 REPORT OF THE CEO

3.1 MAY REPORT

A copy of the May CEO Report was pre-circulated and appended to the agenda portfolio for information.

3.2 RNAO – NOTE OF THANKS FOR SERVICE FOLLOWING ‘VAN ATTACK’

A note of thanks received from the CEO and the President of the Registered Nurses’ Association of Ontario was pre-circulated and appended to the agenda portfolio for information.

The Chair thanked Dr. Smith for his report and opened the floor for questions/discussion on the pre-circulated material.

BOARD BUSINESS

4.0 DECISION & INFORMATION ITEMS:

5.1 MEDICAL ADVISORY COMMITTEE

Dr. Charles presented the report on behalf of the Medical Advisory Committee. The Committee met on March 13, 2018 and April 10, 2018. A copy of the Summary Reports was pre-circulated and appended to the agenda portfolio for information.

At its meeting on March 13th the MAC received the following reports and updates:

- System Review Report for Q3: The MAC reviewed the System Review Report pertaining to operational and system-related recommendations arising from the system reviews conducted during Q3.
- Transfer Policy: The MAC approved the Veterans Centre Transfer Policy to support the transfer of Veterans Centre residents, to and from Acute Care Centre, in a coordinated manner with good communication between the transferring staff and the accepting staff.
- Medical Directive: The MAC approved the Medical Directive for Registered Dietitians to prescribe, change and/or discontinue medial nutrition therapy. The Medical Directive will apply to the Bayview Campus, including the Veterans Centre, and the Holland Centre.

- Lab Results: The MAC approved that the Physician's SunnyCare Inbox is the default strategy for reporting of lab results unless the physician has Ontario EMR. This direction does not apply to the St. John's Rehab Centre at this time due to IT related issues.
- Quality Reviews: The MAC reviewed the summary of the learning from the Quality presentations made to the MAC since September 2017. The presentations to-date demonstrate that quality reviews are occurring regularly.
- Report from EVP, Chief Medical Executive: The MAC received an update on the 2018-19 reappointment process.

At its meeting on April 10th the MAC received the following reports and updates:

- Defibrillator Roll-out: The Defibrillator roll out plan was presented to the MAC. All staff are required to complete the training.
- Organ and Tissue Donation Policy: The policy has been revised to standardize the process across the hospitals.
- Precision Medicine Strategy: The MAC endorsed the Precision Medicine Strategy presented by Dr. Michael Julius.
- Quality Review Presentations: The MAC received presentations by Dr. Peter Kertes, Department of Ophthalmology and Dr. Danny Enepekides, Department of Otolaryngology.

4.1.1 Credentials - April 2018

A copy of the April 2018 appointment list and Honorary Staff Appointments was pre-circulated and appended to the agenda portfolio.

On behalf of the Medical Advisory Committee, Dr. Charles requested a motion for the approval and affirmation of the appointments as recommended by the Credentials Committee at their meeting held on April 4, 2018.

So moved by Ms. Tory and seconded by Mr. Beatty.

The Chair opened the floor for discussion, following which he called the question on the motion to accept and approve the following appointments as brought forward by the Medical Advisory Committee.

ACTIVE STAFF APPLICATIONS:

PSYCHIATRY	
Dr. Mara Goldstein	<p>Active Staff – Provisional Without admitting privileges Effective: April 5, 2018</p> <p>Preamble: Dr. Goldstein is an experienced physician having developed a comprehensive urgent care service at St. Michael's Hospital. 50% of her time will be devoted to clinical care. The remainder of her time will be spent as the Associate Medical Director of the Physician Health Program at the OMA and as the Interim Program Director, Postgraduate Education, Dept. of Psychiatry. Dr. Goldstein has an academic appointment as Assistant Professor with the role profile of Clinician-teacher. Dr. Goldstein holds RCPSC certification in Psychiatry. She holds an independent practice licence with the CPSO.</p>

LABORATORY MEDICINE AND MOLECULAR DIAGNOSTICS	
Dr. David Hwang	<p>Active Staff – Primary Without admitting privileges Effective: March 15, 2018</p> <p>Preamble: Dr. Hwang has been recruited as the Chief of the newly created Department of Laboratory Medicine and Molecular Diagnostics, following a formal search. Dr. Hwang specializes in thoracic pathology. Dr. Hwang has an academic appointment as Professor with the role profile of Clinician-investigator. He will do collaborative research with approximately 20% of time commitment. Dr. Hwang holds RCSPC certification in Anatomic Pathology. He holds an independent practice licence with the CPSO.</p>

OTHER APPLICATIONS

EMERGENCY SERVICES	
Dr. Morgan Hillier (Clinical Associate since July 2016)	<p>Clinical Associate Renewal Without admitting privileges Effective: July 1, 2018 to June 30, 2019</p> <p>Preamble: Dr. Hillier will continue to work as a Clinical Associate in the ED to fulfill base hospital responsibilities. His academic focus is in Emergency Medical Services/Land Ambulance (EMS). Dr. Hillier holds RCPSC certification in emergency medicine. He holds an independent practice licence with the CPSO.</p>
FAMILY AND COMMUNITY MEDICINE	
Dr. Amanda Li (Clinical Associate since April 2017)	<p>Clinical Associate Renewal Division: Long Term Care With admitting privileges Effective: April 9, 2018 to April 8, 2019</p> <p>Preamble: Dr. Li will continue to provide coverage in K wing for vacations and on call shifts when needed. Dr. Li holds CFPC certification in family medicine. She holds an independent practice licence with the CPSO.</p>
Dr. Jordana Boro	<p>Clinical Associate – Term Division: Family Practice Obstetrics With admitting privileges Effective: April 30, 2018 to April 29, 2019</p> <p>Preamble: Dr. Boro has been recruited to replace the WCH Family Practice Obstetrics physicians who moved to Mount Sinai Hospital on July 1, 2017. Dr. Boro will provide low risk obstetrical care in the Women and Babies Program and covering on call. Dr. Boro holds CFPC certification in family medicine. She holds an independent practice licence with the CPSO.</p>

LABORATORY MEDICINE AND MOLECULAR DIAGNOSTICS	
<p>Dr. Simon Raphael</p> <p>(Clinical Associate at since April 2016)</p>	<p>Clinical Associate Renewal Division: Anatomic Pathology Without admitting privileges Effective: April 2, 2018 to April 1, 2019</p> <p>Preamble: Dr. Raphael is full time staff at NYGH. Dr. Raphael will continue to provide coverage for thyroid specimens. Dr. Raphael holds RCPSC certification in Anatomic Pathology. He holds an independent practice licence with the CPSO.</p>
<p>Dr. Anna Marie Mulligan</p>	<p>Clinical Associate – Covering Division: Anatomic Pathology Without admitting privileges Effective: March 1, 2018 to February 28, 2019</p> <p>Preamble: Dr. Mulligan is full time staff at UHN. At Sunnybrook, she will be providing breast locum coverage. Dr. Mulligan holds RCPSC certification in Anatomic Pathology. She holds an independent practice licence with the CPSO.</p>
<p>Dr. Hal Berman</p>	<p>Clinical Associate – Term Division: Anatomic Pathology Without admitting privileges Effective: April 2, 2018 to April 1, 2019</p> <p>Preamble: Dr. Berman is full time staff at UHN. At Sunnybrook, Dr. Berman will be providing breast locum coverage. Dr. Berman holds RCPSC certification in Anatomic Pathology. He holds an independent practice licence with the CPSO.</p>
MEDICAL IMAGING	
<p>Dr. Phillip Mok</p>	<p>Clinical Associate – Covering Division: Nuclear Medicine Without admitting privileges Effective: March 19, 2018 to March 18, 2019</p> <p>Preamble: Dr. Mok’s clinical practice will include all aspects of nuclear medicine and PET imaging. Dr. Mok holds RCPSC certification in Diagnostic Radiology. He holds an independent practice licence with the CPSO.</p>
OBSTETRICS AND GYNECOLOGY	
<p>Dr. David Gurau</p>	<p>Clinical Associate - Term Division: Gynecologic Surgery With admitting privileges Effective: June 20, 2018 to June 19, 2019</p> <p>Preamble: Dr. Gurau will provide night call coverage only. Dr. Gurau holds RCPS certification in Obstetrics and Gynecology. He holds an independent practice licence with the CPSO.</p>

Dr. Ashley Gilman	<p>Clinical Associate - Term Division: Gynecologic Surgery With admitting privileges Effective: July 1, 2018 to June 30, 2019</p> <p>Preamble: Dr. Gilman will provide night call coverage only. Dr. Gilman holds RCPS certification in Obstetrics and Gynecology. She holds an independent practice licence with the CPSO.</p>
SURGERY	
Dr. Rob Riddell	<p>Clinical Associate Term Division: General Surgery Without admitting privileges Effective: March 1, 2018 to Feb. 28, 2019</p> <p>Preamble: Dr. Riddell is a physician with the Canadian Armed Forces. Dr. Riddell will help care for trauma patients that have already been accepted at Sunnybrook. He will provide this care under the direct supervision of either a Trauma Team Leader or a staff trauma or general surgeon. Dr. Riddell holds CFPC certification in family medicine. He holds an independent practice licence with the CPSO.</p>
Dr. Jean-Patrice Rivest-Caissy	<p>Clinical Associate Term Division: General Surgery Without admitting privileges Effective: April 30, 2018 to April 29, 2019</p> <p>Preamble: Dr. Rivest-Caissy is a physician with the Canadian Armed Forces. Since October 29, 2017, Dr. Rivest-Caissy has been working at Sunnybrook with temporary privileges. Dr. Rivest-Caissy will help care for trauma patients that have already been accepted at Sunnybrook. He will provide this care under the direct supervision of either a Trauma Team Leader or a staff trauma or general surgeon. Dr. Rivest-Caissy holds CFPC certification in family medicine. He holds an independent practice licence with the CPSO.</p>
Dr. Tara Lynn Teshima	<p>Clinical Associate Term Division: Plastic Surgery With admitting privileges Effective: April 1, 2018 to March 31, 2019</p> <p>Preamble: Dr. Teshima is well trained in Cancer and Trauma management and will be able to cover PRS clinical services in both priority areas in the rare instances when full time staff are away (e.g. PRS conferences, divisional retreats, etc.). She will provide emergency call coverage providing surgical management on an emergent basis only (5-10 cases per year) and will provide coverage in Odette PRS skin cancer clinic, when two CF surgeons are absent. (10-15 clinic days/per year). Dr. Teshima holds RCPSC certification in Plastic Surgery. She holds an independent practice licence with the CPSO.</p>

TEMPORARY PRIVILEGES

With the approval of the EVP & Chief Medical Executive, the following individuals were granted temporary privileges

FAMILY AND COMMUNITY MEDICINE	
Dr. Darrell Ginsberg	Division: Family Practice With admitting privileges Effective: February 12, 2018 to March 2018 Preamble: Temporary privileges were granted for locum coverage.
Dr. Leah Jean Smith	Division: Family Practice Obstetrics With admitting privileges Effective: March 15, 2018 to June 15, 2018 Preamble: Temporary privileges were granted for locum coverage.
Dr. Shruti Gupta	Division: Palliative Care With admitting privileges Effective: April 2, 2018 to July 2, 2018 Preamble: Application for Clinical Associate Staff is in process. Temporary privileges were granted to allow Dr. Gupta to practice in the interim.
LABORATORY MEDICINE AND MOLECULAR DIAGNOSTICS	
Dr. Lorna Mirham	Division: Anatomic Pathology Without admitting privileges Effective: February 15, 2018 to May 15, 2018 Preamble: Temporary privileges were granted for short term locum coverage.
Dr. Svetlana Carrigan	Division: Anatomic Pathology Without admitting privileges Effective: April 1, 2018 to June 30, 2018 Preamble: Temporary privileges were granted for short term locum coverage in cytopathology.
MEDICAL IMAGING	
Dr. Rashin Fallah-Rastegar	Division: Breast Imaging Without admitting privileges Effective: March 1, 2018 to June 1, 2018 Preamble: Application for Clinical Associate Staff is in process. Temporary privileges were granted to allow Dr. Fallah-Rastegar to practice in the interim.
Dr. Philip Mok	Division: Nuclear Medicine Without admitting privileges Effective: March 19, 2018 to June 19, 2018 Preamble: Application for Active Staff is in process. Temporary privileges were granted to allow Dr. Mok to practice in the interim.

Dr. Anna Orellana	Division: Cardiothoracic Without admitting privileges Effective: March 1, 2018 to June 1, 2018 Preamble: Application for Clinical Associate Staff is in process. Temporary privileges were granted to allow Dr. Orellana to practice in the interim.
SURGERY	
Dr. Maryam Elmi	Division: General Surgery With admitting privileges Effective: March 17, 2018 to June 17, 2018 Preamble: Temporary privileges were granted for short term locum coverage.
Dr. Sara Temple	Division: General Surgery Without admitting privileges Effective: April 1, 2018 to June 30, 2018 Preamble: Temporary privileges were granted to permit Dr. Temple to assist in OR to learn new procedure. She is an Associate Staff Surgeon at Southlake Regional Health Centre.
Dr. Sergio Muraca	Division: General Surgery Without admitting privileges Effective: February 28, 2018 to May 28, 2018 Preamble: Application for the renewal of Clinical Associate Staff is in process. Temporary privileges were granted to allow Dr. Muraca to continue to practice in the interim.
Dr. Isabelle Vallee	Division: General Surgery Without admitting privileges Effective: February 23, 2018 to May 23, 2018 Preamble: Dr. Vallee is a medical officer with the Canadian armed forces. Temporary privileges were granted to permit Dr. Vallee to participate in a short term learning opportunity.

ONE DAY TEMPORARY PRIVILEGES

SURGERY	
Dr. Margaret Gordon	General Surgery Without admitting privileges Effective: April 2, 2018 only Preamble: One Day Temporary privileges were granted to permit Dr. Gordon to assist Dr. Fred Brenneman in the OR in complex abdominal wall reconstruction surgery, as a learning opportunity.

Dr. Allan E. Gross	<p>Orthopaedic Surgery Without admitting privileges Effective: April 2, 2018 only Preamble: One Day Temporary privileges were granted to allow Dr. Gross to assist Dr. Markku Nousiainen with a difficult hip revision surgery.</p>
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HONORARY STAFF APPOINTMENTS

RADIATION ONCOLOGY	
Dr. Ida Ackerman	<p>Dr. Ackerman was appointed Active Staff in January 1984. She has now retired from practice.</p> <p>Dr. Greg Czarnota, Chief, Dept. of Radiation Oncology recommends that Dr. Ackerman be granted Honorary Staff membership effective August 1, 2017, in recognition of her many years of service to Sunnybrook Health Sciences Centre.</p>
Dr. Jacqueline Spayne	<p>Dr. Spayne was appointed Active Staff in October 2005. She has now retired from practice.</p> <p>Dr. Greg Czarnota, Chief, Dept. of Radiation Oncology recommends that Dr. Spayne be granted Honorary Staff membership effective December 1, 2017, in recognition of her many years of service to Sunnybrook Health Sciences Centre.</p>
SURGERY	
Dr. Bernie Goldman	<p>Dr. Bernie Goldman was appointed Active Staff in the Division of Cardiac Surgery in July 1980. He has now retired from practice.</p> <p>Dr. Avery Nathens, Chief, Dept of Surgery recommends that Dr. Goldman be granted Honorary Staff membership, in recognition of his many years of service to Sunnybrook Health Sciences Centre.</p>
Dr. Hamilton Hall	<p>Dr. Hall was appointed Active Staff in the Division of Orthopaedic Surgery in October 1972. He has now retired from practice.</p> <p>Dr. Avery Nathens, Chief, Dept of Surgery recommends that Dr. Hall be granted Honorary Staff membership, in recognition of his many years of service to Sunnybrook Health Sciences Centre.</p>

MOTION: Upon MOTION duly made by Ms. Tory and **SECONDED** by Mr. Beatty, IT WAS **RESOLVED THAT** the Board of Directors of Sunnybrook Health Sciences Centre hereby accept and approve the above noted appointments as recommended by the Medical Advisory Committee.

CARRIED.

4.1.1 Credentials - May 2018

A copy of the May 2018 appointment list was pre-circulated and appended to the agenda portfolio.

On behalf of the Medical Advisory Committee, Dr. Charles requested a motion for the approval and affirmation of the appointments as recommended by the Credentials Committee at their meeting held on May 2, 2018.

So moved by Ms. Tory and seconded by Mr. Beatty.

The Chair opened the floor for discussion, following which he called the question on the motion to accept and approve the following appointments as brought forward by the Medical Advisory Committee.

ACTIVE STAFF APPLICATIONS

EMERGENCY SERVICES	
<p>Dr. Kaif Pardhan</p> <p>Clinical Associate since July 2015</p>	<p>Active Staff – Provisional Without admitting privileges Effective: July 1, 2018</p> <p>Preamble: Dr. Pardhan’s interests in medical education include assessment of teachers and trainees, CQI, leadership training and career transitions. Dr. Pardhan has received an academic appointment as a Lecturer with the role profile of Clinician-teacher. Dr. Pardhan holds RCPSC certification in emergency medicine. He holds an independent practice licence with the CPSO.</p>
MEDICAL IMAGING	
<p>Dr. Christopher Lim</p>	<p>Active Staff – Provisional Division: Abdominal Imaging Without admitting privileges Effective: July 1, 2018</p> <p>Preamble: This is a replacement position for Dr. Joseph Pletz. Dr. Lim was selected following a formal search. Dr. Lim has an academic appointment as Lecturer with the role profile of Clinician-investigator. He will have 40% protected research time. Dr. Lim holds RCPSC certification in diagnostic radiology. He holds an independent practice licence with the CPSO.</p>
<p>Dr. Philip Mok</p>	<p>Active Staff – Provisional Division: Nuclear Medicine Without admitting privileges Effective: March 19, 2018</p> <p>Preamble: This is a replacement position. Dr. Mok was selected following a formal search. Dr. Mok has an academic appointment as Lecturer with the role profile of Clinician-investigator. He will have 40% protected research time. Dr. Mok holds RCPSC certification in diagnostic radiology. He holds an independent practice licence with the CPSO.</p>

OTHER APPLICATIONS

LABORATORY MEDICINE AND MOLECULAR DIAGNOSTICS	
<p>Dr. Lorna Mirham</p>	<p>Clinical Associate Term Division: Anatomic Pathology Without admitting privileges Effective: May 15, 2018 to May 14, 2019</p> <p>Preamble: Dr. Mirham will provide cytopathology locum coverage. Dr. Mirham has a full time staff appointment at North York General</p>

	Hospital. Dr. Mirham holds RCPSC certification in anatomic pathology. She holds an independent practice licence with the CPSO.
SURGERY	
Dr. Kelly Riedel (Clinical Associate since January 1, 2014)	Clinical Associate Renewal Division: Orthopaedic Surgery Without admitting privileges Effective: March 1, 2018 to February 28, 2019 Preamble: Dr. Riedel continues to provide an essential service to patient focused care with the purpose of assisting in the OR on a part time basis at the Holland Centre campus. Dr. Riedel holds RCPSC certification in orthopaedic surgery. She holds an independent practice licence with the CPSO.

MOTION: Upon MOTION duly made by Ms. Tory and SECONDED by Mr. Beatty, IT WAS RESOLVED THAT the Board of Directors of Sunnybrook Health Sciences Centre hereby accept and approve the above noted appointments as recommended by the Medical Advisory Committee.

CARRIED.

CONSENT AGENDA

5.0 REPORT OF COMMITTEES

5.1 BUSINESS & HUMAN RESOURCES COMMITTEE

The Business & Human Resources Committee met on May 7, 2018 and a copy of the Summary Report was pre-circulated and appended to the agenda portfolio for information. It was noted that the HR Report had been deferred.

5.1.1 Financial Report

The Board received and reviewed the Financial Report for the 12 months ending March 31, 2018. A copy of the financial statements was pre-circulated and appended to the agenda portfolio for information.

5.6 COMMON EDUCATION AND RESEARCH COMMITTEE

The Common Education and Research Committee met on May 2, 2018 and a copy of the Summary Report was pre-circulated and appended to the agenda portfolio.

At its meeting on May 2nd the Committee received and reviewed the following:

- SRI Presentation: “Towards Personalized Management of Cancer”: The Committee received a presentation from Dr. David Andrews, Director Biological Sciences and Senior Scientist at SRI on biology of cancer cell growth and the need to target those cancer cells that have the capacity to “seed the tumor”. Trials are underway at Sunnybrook in chronic lymphocytic leukemia, acute myeloid leukemia, breast cancer and lung cancer.
- Education Update: Dr. Zaretsky provided an over and highlighted results from a 2017 “Voice of the Resident” Survey. The survey was administered from March 31-May 2017 to all registered U. of T. Residents in order to measure diversity, equity and inclusion.
- Balanced Scorecard and ERM: This item will be presented to the Board of Directors at its June meeting.

6.0 INFORMATION ITEMS

The following information items were received and appended to the Agenda portfolio.

- 6.1 Communications & Stakeholder Relations Report
- 6.2 Media Clippings
- 6.3 Speaker Series – May 31, 2018 on Dermatology

7.0 NEXT MEETING

The next meeting of the Board of Directors of Sunnybrook Health Sciences Centre is scheduled to take place on Monday, June 11, 2018 at 3:00 p.m. in the Academy of Medicine Room, Vaughan Estate.


8.0 TERMINATION OF MEETING

There being no further business, the Chair called for a motion to terminate the open session of the Sunnybrook Board of Directors at 8:10 a.m. So moved by Ms. Hayward and seconded by Ms. Short.

MEETING TERMINATED.



Blake Goldring, Chair



Trudy Hueper, Secretary