

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF SUNNYBROOK HEALTH SCIENCES CENTRE (SHSC) HELD ON THURSDAY, OCTOBER 18, 2012 AT 3:00 P.M. IN THE ACADEMY OF MEDICINE ROOM AT THE VAUGHAN ESTATE, SUNNYBROOK CAMPUS.**

**Chair:** Mr. David Agnew

**Directors:**

|                       |                        |                  |
|-----------------------|------------------------|------------------|
| Mr. S. Beatty         | Ms. D. Cole (phone)    | Mr. P. Crawley   |
| Mr. S. Diamond        | Dr. J. Gilbert         | Mr. B. Goldring  |
| Ms. P. Griffith-Jones | Ms. H. Hayward (phone) | Dr. H. Kreder    |
| Ms. E. Martin         | Dr. B. McLellan        | Dr. R. Nam       |
| Ms. M. Ng             | Ms. S. Scace           | Ms. H. Short     |
| Ms. R. Taggar         | Ms. M. Visser          | Dr. C. Whiteside |

**Regrets:**

|                |                     |               |
|----------------|---------------------|---------------|
| Mr. C. Diamond | Sr. Sue Elwyn, SSJD | Mr. W. Squibb |
| Mr. S. Tile    |                     |               |

**By Invitation:** (in addition to members of the public)

|                   |                  |                  |
|-------------------|------------------|------------------|
| Dr. J. Dellandrea | Dr. C. DuHamel   | Ms. T. Hueper    |
| Dr. M. Julius     | Mr. S. Marafioti | Mr. M. Moffat    |
| Ms. M. Reddick    | Dr. K. Rose      | Ms. C. Rosebrugh |
| Dr. J. Tepper     |                  |                  |

**1.0 CALL TO ORDER – OPEN SESSION**

Mr. Agnew, Chair, noting a quorum present, called the open meeting of the Sunnybrook Board of Directors to order at 3:00 p.m.

**1.1 APPROVAL OF AGENDA**

The Chair requested approval of the agenda as pre-circulated. So moved by Ms. Martin and seconded by Ms. Scace.

**The Agenda was approved as circulated.**

**1.2 APPROVAL OF MINUTES**

**1.2.1 Minutes of Meeting of SHSC Board – September 20, 2012**

Mr. Agnew requested approval of the minutes of the meeting of the Sunnybrook Board of Directors held on Thursday, September 20, 2012. A copy of the minutes was pre-circulated and appended to the agenda package.

**MOTION: Upon MOTION duly made by Mr. Beatty and SECONDED by Ms. Martin, IT WAS RESOLVED THAT the Minutes of the meeting of the Board of Directors of Sunnybrook Health Sciences Centre held on Thursday, September 20, 2012 are hereby approved as pre-circulated.**

**CARRIED.**

## **2.0 REPORT OF CHAIR**

No report at this time.

## **3.0 REPORT OF THE CEO**

### **3.1 OCTOBER 2012 REPORT OF THE CEO**

A copy of the October 2012 Report of the CEO was pre-circulated and appended to the agenda package for information.

In addition to his written report, Dr. McLellan highlighted the following:

#### Sunnybrook Magazine

A copy of the Fall edition of the Sunnybrook Magazine was circulated to the Board. The Magazine was circulated to the community by the Globe and Mail. Dr. McLellan thanked Mr. Crawley and his staff for their support and assistance in the circulation of the magazine.

#### CFI RHF Construction

Dr. McLellan reported that the Centre for Research in Image-Guided Therapeutics (CeRIGT) is close to occupying the space on M6 and M7 constructed under the CFI RHF award. Many labs have moved into their new space.

The official launch and opening of the Centre for Research in Image-Guided Therapeutics is scheduled for Friday, November 2<sup>nd</sup>. The Governor General will be joining us for this event.

#### M6 Breast Centre

Dr. McLellan reported that given the Governor General's visit to Sunnybrook on November 2<sup>nd</sup>, it was decided to announce plans to open the M6 Breast Centre in April 2013, at the same time.

#### Education Week

Dr. McLellan reported that Sunnybrook's inaugural Education Week was held October 1 to 5, 2012. The Inaugural Education Expo had 250 people registered and was open not only to Sunnybrook staff but also to the education community from across the city. The keynote address from Dr. Brian Hodges, Vice President of Education, UHN, select interactive workshops and the Innovation in Education Panel were webcast live for those who could not attend.

Dr. McLellan commended Dr. Joshua Tepper and his team for putting together an excellent inaugural Education Week.

### **3.2 ACCREDITATION (GOVERNANCE) PROCESS**

The Chair welcomed Ms. Reddick to present and highlight the process for the Board Accreditation Program. A copy of the Self Assessment Questionnaire Information Sheet, Governance Functioning Tool Information Sheet and slide presentation was pre-circulated and appended to the agenda package. Sunnybrook's next Accreditation on-site survey is scheduled for November 2013.

Ms. Reddick outlined the two Accreditation process phases. Phase 1 – Self Assessment and Phase 2 – On-Site Survey. Within these two phases are seven steps of responsibilities including 2 surveys that we are required to complete. Ms. Reddick commented that she would provide support materials and information to prepare Board members for this upcoming round of Accreditation.

The Chair thanked Ms. Reddick and opened the floor for questions.

## **BOARD BUSINESS**

### **4.0 EDUCATIONAL PRESENTATION**

#### **4.1 CENTRE FOR PATIENT SAFETY**

Dr. McLellan introduced Dr. Kaveh Shojania, the Director of the University Centre for Patient Safety. The Centre is a partnership between Sunnybrook, Sick Kids Hospital and the University of Toronto. A copy of Dr. Shojania's presentation to the Board was pre-circulated and appended to the agenda package.

Dr. Shojania stated that the Faculty of Medicine, Sunnybrook and Sick Kids have each contributed \$100,000/per year for the past 4 years. The goal of the Centre is to create, disseminate and implement new knowledge in patient safety at the University of Toronto and its affiliated hospitals in order to provide the safest possible care for patients. Faculty development and Education have been a main focus, providing clinicians and managers with tools to improve care in their clinical area.

Dr. Shojania highlighted the Centre's successes over the past four years noting that the Centre received \$5M in funding for research projects and in partnership with The Institute of Health Policy Management and Evaluation (IHPME) has started a new Masters program. The inaugural class began in the Fall 2012 with 80 applicants, 24 of whom were accepted into the program.

Dr. Shojania commented that the Centre ran a number of successful workshops as well as four annual symposia with 180-200 attendees/year, with prominent local and international speakers. He also presented an overview of the Centre's Balanced Scorecard Indicators. In highlighting plans for the future of the Centre, Dr. Shojania commented that a 5-year external review is planned for 2013.

The Chair thanked Dr. Shojania for his presentation and opened the floor for any questions.

### **5.0 DECISION ITEMS**

#### **5.1 MEDICAL ADVISORY COMMITTEE**

Dr. Kreder presented a Summary Report on behalf of the Medical Advisory Committee. The Committee met on September 11, 2012 and a copy of the Report was pre-circulated and appended to the agenda package for information.

Dr. Kreder reported that the MAC approved the Terms of Reference for the new Interprofessional Quality Committee. This new committee will consider issues regarding quality of care matters and will report to the Quality Committee of the Board. The September meeting of the MAC was also the last meeting of the current Chief of Surgery, Dr. Robin Richards. The MAC also welcomed Dr. Ari Zaretsky, the new Chief of the Department of Psychiatry.

### 5.2.1 Credentials – September 2012

A copy of the appointment list was pre-circulated and appended to the agenda package. Dr. Kreder noted the appointment of Dr. Avery Nathens, the new Chief of the Department of Surgery.

On behalf of the Medical Advisory Committee, Dr. Kreder recommended that the listing of appointments from the Credentials Committee meeting held September 4, 2012 be approved. So moved by Ms. Visser and seconded by Mr. Goldring.

The Chair opened the floor for questions, following which he called the question on the motion to accept and approve the following appointments as brought forward by the Medical Advisory Committee.

#### **ACTIVE / ACTIVE-PROVISIONAL STAFF**

| <b>ANATOMICAL PATHOLOGY</b> |   |
|-----------------------------|---|
| <b>Lu, Dr. Fang-I</b>       | Active-Provisional Staff<br>Without admitting privileges<br>Effective: July 1, 2012 |
| <b>PSYCHIATRY</b>           |   |
| <b>Sullove, Dr. Amanda</b>  | Active-Provisional Staff<br>With admitting privileges<br>Effective: July 1, 2012    |
| <b>SURGERY</b>              |   |
| <b>Nathens, Dr. Avery</b>   | Active Staff<br>With admitting privileges<br>Effective: September 17, 2012          |

#### **OTHER APPLICATIONS**

| <b>ANATOMIC PATHOLOGY</b>      |   |
|--------------------------------|---|
| <b>Alameldin, Dr. Mona</b>     | Clinical Associate – Renewable<br>Without admitting privileges<br>Effective: September 24, 2012 |
| <b>Al-Mohammed, Dr. Faisal</b> | Clinical Associate – Renewable<br>Without admitting privileges<br>Effective: September 24, 2012 |
| <b>El-Bahtimi, Dr. Reem</b>    | Clinical Associate – Renewable<br>Without admitting privileges<br>Effective: September 24, 2012 |
| <b>CRITICAL CARE</b>           |   |
| <b>McCredie, Dr. Victoria</b>  | Clinical Associate – Renewable<br>With admitting privileges<br>Effective: July 1, 2012          |

| <b>EMERGENCY SERVICES</b>            |   |
|--------------------------------------|---|
| <b>Leung, Dr. Deborah</b>            | Clinical Associate – Renewable<br>Without admitting privileges<br>Effective: October 1, 2012                                    |
| <b>Baimel, Dr. Melanie</b>           | Clinical Associate – Renewable<br>Without admitting privileges<br>Effective: October 1, 2012                                    |
| <b>FAMILY AND COMMUNITY MEDICINE</b> |   |
| <b>Shuman, Dr. Mira</b>              | Clinical Associate – One year<br>With admitting privileges<br>Effective: July 1, 2012   |
| <b>MEDICINE</b>                      |   |
| <b>Abadir, Dr. Wadid</b>             | Clinical Associate – Renewable<br>Division of Dermatology<br>Without admitting privileges<br>Effective: October 1, 2012         |
| <b>Alhusayen, Dr. Raed</b>           | Clinical Associate – Renewable<br>Division of Dermatology<br>Without admitting privileges<br>Effective: October 1, 2012         |
| <b>Winnicki, Dr. Monika</b>          | Clinical Associate – Renewable<br>Division of: Dermatology<br>With admitting privileges<br>Effective: September 15, 2012        |
| <b>Kagal, Dr. Darren</b>             | Courtesy Staff<br>Division: Cardiology<br>With admitting privileges<br>Effective: September 1, 2012                             |
| <b>OBSTETRICS AND GYNECOLOGY</b>     |   |
| <b>Sharma, Dr. Kalpana</b>           | Clinical Associate – Renewable<br>With admitting privileges<br>Effective: October 1, 2012                                       |
| <b>Cruickshank, Dr. Beth</b>         | Clinical Associate – Renewable<br>With admitting privileges<br>Effective: October 1, 2012                                       |
| <b>Ang, Dr. Miriam</b>               | Clinical Associate – One year<br>With admitting privileges<br>Effective: October 1, 2012  |
| <b>Ladhani, Dr. Noor</b>             | Clinical Associate – One year<br>Division: Maternal Fetal Medicine<br>With admitting privileges<br>Effective: October 1, 2012   |
| <b>Sliwin, Dr. Fay</b>               | Clinical Associate – Renewable<br>Division of Gynecologic Oncology<br>Without admitting privileges<br>Effective: August 7, 2012 |

## TEMPORARY PRIVILEGES

| <b>ANESTHESIA</b>                  |  |
|------------------------------------|--|
| <b>Yaseen, Dr. Mohammad</b>        | Without admitting privileges<br>Effective: August 10, 2012 to November 9, 2012                                     |
| <b>EMERGENCY SERVICES</b>          |  |
| <b>Burga, Dr. Alfonso</b>          | Without admitting privileges<br>Effective: August 9, 2012 to November 8, 2012                                      |
| <b>MEDICAL IMAGING</b>             |  |
| <b>Zukotynski, Dr. Katherine</b>   | Division: Nuclear Medicine<br>Without admitting privileges<br>Effective: August 1, 2012 to October 31, 2012        |
| <b>Settecase, Dr. Fabio</b>        | Division: Neuroradiology<br>Without admitting privileges<br>Effective: August 13, 2012 to November 12, 2012        |
| <b>MEDICINE</b>                    |  |
| <b>Rana, Dr. Amira</b>             | Division: Medical Oncology<br>With admitting privileges<br>Effective: August 23, 2012 to November 22, 2012         |
| <b>OBSTETRICS &amp; GYNECOLOGY</b> |  |
| <b>Sliwin, Dr. Fay</b>             | Division: Gynecologic Oncology With admitting privileges<br>Effective: August 7, 2012 to November 8, 2012          |
| <b>SURGERY</b>                     |  |
| <b>Henry, Dr. Patrick</b>          | Division of: Orthopaedic Surgery<br>With admitting privileges<br>Effective: September 1, 2012 to November 30, 2012 |
| <b>Martou, Dr. Glykeria</b>        | Division of: Plastic Surgery<br>With admitting privileges<br>Effective: August 1, 2012 to October 30, 2012         |

## CHANGE IN STATUS

| <b>EMERGENCY SERVICES</b> |   |
|---------------------------|---|
| <b>Ghosh, Dr. Rishi</b>   | Without admitting privileges<br>From Clinical Associate to Courtesy Staff<br>Effective: September 1, 2012 |

**MOTION:** Upon MOTION duly made by Ms. Visser and SECONDED by Mr. Goldring, IT WAS RESOLVED THAT the Board of Directors of Sunnybrook Health Sciences Centre hereby accept and approve the above noted appointments as recommended by the Medical Advisory Committee.

**CARRIED.**

## **CONSENT AGENDA**

### **6.0 REPORT OF COMMITTEES**

Summary Reports were received and appended to the agenda package for information from the following Committees of the Board.

- Business & Human Resources Committee (Meeting held September 26, 2012)
- Education & Research (Meeting held September 20, 2012)
- Quality of Care Committee (Meeting held September 24, 2012)

The Chair opened the floor for any questions of the Committee Chairs under the Consent Agenda.

### **6.1 BUSINESS & HUMAN RESOURCES COMMITTEE**

#### **6.1.1 Financial Reports: August 31, 2012**

The Board received and reviewed the Financial Report for the 5 months ending August 31, 2012. A copy of the financial reports was pre-circulated and appended to the agenda package.

The Chair opened the floor for questions on the Financial Reports received.

### **7.0 INFORMATION ITEMS**

The following information items were received and appended to the Agenda package.

- 7.1 Media Reports
- 7.2 Spotlight on Women & Babies
- 7.3 Holland Musculoskeletal Program Team
- 7.4 Your Health Matters
- 7.5 Letters of Appreciation

### **8.0 OTHER BUSINESS**

#### **8.1 POST MEETING EVALUATION FORM**

The Chair reminded Board members to complete the post meeting evaluation form appended to the agenda package.


### **9.0 NEXT MEETING**

The next meeting of the Board of Directors of Sunnybrook Health Sciences Centre is scheduled to take place on Thursday, December 6, 2012 at 3:00 p.m. in the Academy of Medicine Room at the Vaughan Estate.

## 10.0 TERMINATION OF MEETING

There being no further business, the Chair called for a motion to terminate the open session of the Sunnybrook Board of Directors at 3:40 p.m. So moved by Mr. Goldring and seconded by Ms. Martin.

**MEETING TERMINATED.**



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David Agnew, Chair



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Trudy Hueper, Secretary