

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF SUNNYBROOK HEALTH SCIENCES CENTRE (SHSC) HELD ON THURSDAY, MARCH 8, 2012 AT 3:00 P.M. IN THE ACADEMY OF MEDICINE ROOM AT THE VAUGHAN ESTATE, SUNNYBROOK CAMPUS.**

**Chair:** Mr. David Leslie

**Directors:**

Mr. D. Agnew	Ms. T. Brown	Mr. P. Crawley
Mr. C. Diamond	Mr. B. Goldring	Ms. P. Griffith-Jones
Ms. H. Hayward (phone)	Dr. C. Idestrup	Dr. A. Levitt
Ms. E. Martin	Dr. B. McLellan	Dr. R. Nam
Ms. M. Ng	Ms. S. Scace (phone)	Ms. M. Visser
Dr. C. Whiteside		

**Regrets:**

Ms. D. Cole	Dr. D. Guyatt	Mr. S. Marshall
Mr. W. Squibb	Ms. R. Taggar	

**By Invitation:** (in addition to members of the public)

Dr. C. DuHamel	Ms. T. Hueper	Dr. M. Julius
Mr. S. Marafioti	Ms. M. Reddick	Dr. K. Rose
Ms. C. Rosebrugh (phone)	Dr. J. Tepper	Ms. A. Welch
Mr. M. Young		

**1.0 CALL TO ORDER – OPEN SESSION**

Mr. Leslie, Chair, noting a quorum present, called the open meeting of the Sunnybrook Board of Directors to order at 3:00 p.m.

**Report from the Chair:**

Mr. Leslie welcomed Dr. Catharine Whiteside back following her administrative leave of absence from the University of Toronto.

Mr. Leslie also noted the following:

- Ms. Elizabeth Martin has given a number of presentations on enterprise risk management in hospitals and at conferences and has helped Sunnybrook gain a reputation as a leader in this area.
- Mr. Wayne Squibb agreed to Chair the Search Committee for Chief, Medical Imaging.
- Dr. Doris Guyatt is unwell and was recently admitted to Sunnybrook. Governor General Onley presented her with the Queen Elizabeth II Diamond Jubilee Medal last week in recognition of her many contributions to public service. The family has requested no visitors at this time, therefore Dr. McLellan will relay the Board's best wishes.

**1.1 APPROVAL OF AGENDA**

The Chair requested approval of the agenda as pre-circulated.

**The Agenda was approved as circulated.**

## **1.2 APPROVAL OF MINUTES**

### **1.2.1 Minutes of Meeting of SHSC Board – February 1, 2012**

Mr. Leslie requested approval of the minutes of the meeting of the Sunnybrook Board of Directors held on Wednesday, February 1, 2012. A copy of the minutes was pre-circulated and appended to the agenda package.

**MOTION: Upon MOTION duly made by Mr. Agnew and SECONDED by Mr. Goldring, IT WAS RESOLVED THAT the Minutes of the meeting of the Board of Directors of Sunnybrook Health Sciences Centre held on Wednesday, February 1, 2012 are hereby approved as pre-circulated.**

**CARRIED.**

## **2.0 REPORT OF THE CEO**

### **2.1 MARCH 2012 REPORT OF THE CEO**

A copy of the March 2012 Report of the CEO was pre-circulated and appended to the agenda package for information.

Dr. McLellan indicated that he would be pleased to take questions on matters arising out of his report.

In addition to his written report, Dr. McLellan provided updates on the following issues:

- The Hospital's occupancy rate from January 30 to March 7, 2012 which has been at 95% or lower 25% of the time and between 95-100%, 50% of the time. A slide was presented comparing the Occupancy Rate for the same period in 2011-12, demonstrating the significant improvement.
- Sandoz Canada - Updates are posted on Sunnybrook's intranet with regard to a possible drug shortage. At this point, no surgical procedures have had to be rescheduled due to this issue and patient care has not been negatively affected. Dr. McLellan will continue to keep the Board updated.
- Dr. McLellan presented an overview of the most significant relevant recommendations in the Drummond Report.

Dr. Whiteside reported that Dr. Moody, Sunnybrook's Radiologist-in-Chief has been appointed as the incoming University Chair effective July 1.

## **BOARD BUSINESS**

### **3.0 DECISION ITEMS**

#### **3.1 QUALITY OF CARE COMMITTEE**

Ms. Visser presented the Summary Report on behalf of the Quality of Care Committee. The Committee met on February 13, 2012 to review the Quality Improvement Plan (QIP). A copy of the Summary Report and the QIP was pre-circulated and appended to the agenda package.

### **3.1.1 2012-2013 Quality Improvement Plan**

Ms. Visser referred to the pre-circulated PowerPoint presentation on the Quality Improvement Plan for 2011-12 and 2012-13.

Ms. Visser presented a year-to-date overview of how the Hospital is doing in achieving its targets from the 2011-12 QIP. The QCC is monitoring a total of 20 indicators and she noted that the target had been achieved for 12 indicators and that the organization is moving toward to meeting the target for many of the remaining indicators.

Ms. Visser outlined key considerations in selecting indicators for the 2012/13 plan noting that in large part indicators were selected based on past performance and alignment with the hospital's strategic plan. She presented an overview of the QIP 2012/13 indicator list with priority levels.

On behalf of the Quality of Care Committee, Ms. Visser recommended that the Board of Directors approve the 2012-2013 Quality Improvement Plan. So moved by Ms. Visser and seconded by Mr. Agnew.

The Chair thanked Ms. Visser for her presentation and opened the floor for any questions, following which he called the question on the motion as presented.

**MOTION: Upon MOTION duly made by Ms. Visser and SECONDED by Mr. Agnew, IT WAS RESOLVED THAT the Board of Directors of Sunnybrook Health Sciences Centre hereby approve the 2012-2013 Quality Improvement Plan.**

**CARRIED.**

### **3.2 MEDICAL ADVISORY COMMITTEE**

The Medical Advisory Committee met on February 14, 2012 and a copy of the Summary Report was pre-circulated and appended to the agenda package.

#### **3.2.1 Credentials - February 2012**

Dr. McLellan presented the Credentials Report for February 2012, a copy of which was pre-circulated and appended to the agenda package.

On behalf of the Medical Advisory Committee, Dr. McLellan recommended that the list of appointments from the Credentials Committee meeting held on February 7, 2012 be approved. So moved by Ms. Visser and Seconded by Ms. Martin.

The Chair opened the floor for questions, following which he called the question on the motion to accept and approve the following appointments as brought forward by the Medical Advisory Committee.

#### **ACTIVE / ACTIVE-PROVISIONAL STAFF**

<b>PSYCHIATRY</b>	
<b>ELLIS, Dr. Janet</b>	Active-Provisional Staff Division: General With admitting privileges Effective: October 21, 2011

<b>GRUJICH, Dr. Nick</b>	Active-Provisional Staff Division: General With admitting privileges Effective: October 14, 2011
<b>WEISSGLAS, Dr. Justin</b>	Active-Provisional Staff Division: General With admitting privileges Effective: October, 14, 2011

### OTHER APPLICATIONS

<b>MEDICINE</b>	
<b>HALPERIN, Dr. Ilana</b>	Clinical Associate Staff – Renewable Without admitting privileges Division: General Internal Medicine Effective: February 1, 2012 – January 31, 2013

### TEMPORARY PRIVILEGES

<b>MEDICINE</b>	
<b>BARBOZA, Dr. Milan</b>	Division: Medical Oncology/Hematology With admitting privileges Effective: February 1, 2012 to April 30, 2012
<b>MEDICAL IMAGING</b>	
<b>GANGULI, Dr. Nimu</b>	Division: Nuclear Medicine Without admitting privileges Effective: February 3, 2012 to May 2, 2012

### ONE DAY TEMPORARY PRIVILEGES

<b>SURGERY</b>	
<b>CALDARONE, Dr. Christopher</b>	Without admitting privileges Primary Practice: The Hospital for Sick Children Effective: January 25, 2012

**MOTION:** Upon MOTION duly made by Ms. Visser and SECONDED by Ms. Martin, IT WAS RESOLVED THAT the Board of Directors of Sunnybrook Health Sciences Centre hereby accept and approve the above noted appointments as recommended by the Medical Advisory Committee.

**CARRIED.**

### **3.3 GOVERNANCE & NOMINATING COMMITTEE**

Ms. Griffith-Jones presented the Summary Report on behalf of the Governance & Nominating Committee. The Committee met on February 27, 2012 and a copy of the report was pre-circulated and appended to the agenda package.

Ms. Griffith-Jones reported that the Committee reviewed the Terms of Reference for the Quality of Care Committee, the Education and Research Committee as well as the Critical Incident Review Subcommittee. Copies of the Terms of Reference were pre-circulated and appended to the agenda package for information.

Ms. Griffith-Jones indicated that there was no motion coming forward at this time. Approval of Terms of Reference for Committees of the Board will be presented at a future meeting of the Board.

The Chair thanked Ms. Griffith-Jones for her update and opened the floor for any questions.

### **CONSENT AGENDA**

#### **4.0 REPORT OF COMMITTEES**

Summary Reports were received and appended to the agenda package for information from the following Committees of the Board:

- Business & Human Resources Committee (Meeting held February 22, 2012)
- Education & Research Committee (Meeting held February 17, 2012)
- Quality of Care Committee (Meeting held February 13, 2012)

The Chair opened the floor for any questions of the Committee Chairs under the Consent Agenda.

#### **4.1 BUSINESS & HUMAN RESOURCES COMMITTEE:**

##### **Financial Reports: January 31, 2012**

The Board received and reviewed the Operating Statements for the 10 months ending January 31, 2012.

The Chair opened the floor for questions on the Financial Reports received.

### **5.0 INFORMATION ITEMS**

The following information items were received and appended to the Agenda package.

- 5.1 Media Reports
- 5.2 Your Health Matters
- 5.3 Speaker Series
- 5.4 Letters of Appreciation

## 6.0 OTHER BUSINESS

### 6.1 POST MEETING EVALUATION FORM

The Chair reminded Board members to complete the post meeting evaluation form appended to the agenda package.


### 7.0 NEXT MEETING

The next meeting of the Board of Directors of Sunnybrook Health Sciences Centre is scheduled to take place on **Thursday, April 19, 2012 at 3:00 p.m.** in the Academy of Medicine Room at the Vaughan Estate.

### 8.0 TERMINATION OF MEETING

There being no further business, the Chair called for a motion to terminate the open session of the Sunnybrook Board of Directors at 3:30 p.m. So moved by Mr. Agnew and seconded by Ms. Martin.

**CARRIED.**

  
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David A. Leslie, Chair

  
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Trudy Hueper, Secretary